**BOOKING FORM – CHUDE JIDEONWO**

**PLEASE FILL ALL FIELDS**

|  |  |
| --- | --- |
| **Today’s Date:** |  |
| **Organization:** |  |
| **Authorized Signer:** |  |
| **Address:** |  |
| **Event Title:** |  |
| **Event Date(s)/Time:** |  |
| **Fee Offer:** |  |
| **Travel Expenses:** |  |
| **Requested Speech Topic:** | **Please note**: The Speaker travels with a colleague (**Business Class Ticket for Chude Jideonwo**). Airport, Venue Pick Up and Drop Off. International Flight Booking – **British Airways, Virgin Atlantic, Turkish Airways**. |
| **Event Location:** |  |
| **Venue:** |  |

|  |  |
| --- | --- |
| **Complete Timetable:** |  |
|  | Please note that the times listed above will reflect the schedule on your contract and represents all the requirements and activities for the speaker at your event. Any changes or additions to this schedule will require approval by the speaker. |

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| --- | --- | --- | --- | --- | --- | --- |
| **Nearest Airport:** |  | | **Distance to Venue:** |  | **Distance to**  **Hotel:** |  |
| **Alternate Airport:** |  | | **Distance to Venue:** |  | **Distance to**  **Hotel:** |  |
| **Hotel Accommodations:** | |  | | | | |
| **Audience profile:**  **(Number & description)** | |  | | | | |
| **Books Sale/Signing?:** | |  | | | | |
| **Media attending?:** | |  | | | | |
| **Event Documented (Photos & Videos)?:** | | |  | | --- | |  | | ***Photos and videos sent a week after the event*** | | | | | |
| **About the Event:** | |  | | | | |
| **Will tickets be sold to the**  **Public for your event?:** | |  | | | | |
| **Other speakers at event:** | |  | | | | |
| **Previous speakers:** | |  | | | | |

**Pre-event contact**

|  |  |
| --- | --- |
| **Name:** |  |
| **Title:** |  |
| **Phone:** |  |
| **E-mail:** |  |

**Authorized Signatory for Offer & Contract**

|  |  |
| --- | --- |
| **Name:** |  |
| **Title:** |  |
| **Phone:** |  |
| **E-mail:** |  |

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| --- | --- | --- | --- |
| **Agreed (Name & Signature):** |  | **Date:** |  |